



CLASSIFICATION: *Instruction*

POSITION: Classroom Teacher

PRIMARY FUNCTION

The teacher shall plan, implement, evaluate, and supervise instructional activities for groups of students and individual students.

EXAMPLES OF DUTIES & RESPONSIBILITIES

The job responsibilities are organized in alignment with and include all of the Standards for the Teaching Profession. Examples include:

Planning Instruction/Designing learning/Organizing subject matter:

- Plans instruction and learning experiences appropriate for all students in conformance with the district's mission, goals and objectives, and expressed in the Board's adopted courses of study;
- Revises, organizes and adapts instructional materials for basic and supplementary instruction, and prepares daily lesson plans for instruction of students;
- Establishes and articulates goals for student learning; and
- Demonstrates knowledge of subject matter content and student development.

Creating/Maintaining and Effective Learning Environment:

- Establishing and maintaining standards for appropriate student behavior;
- Supervises and plans for classroom assistants and volunteers when available;
- Establishes an environment that promotes fairness and respect; and
- Uses instructional time effectively.

Engaging, Supporting, and Assessing Student learning:

- Engages students in problem solving, critical thinking, self-directed, and reflective learning, as well as assessment of their own learning;
- Uses a variety of instructional strategies and resources to meet student needs;
- Collects and uses multiple sources of information to assess student learning, and uses the data to guide instruction; and
- Keeps records of student progress.

Communication/Collaboration/Development as a Professional

- Communicates with parents regarding the educational and social progress of pupils;
- Works with site and district personnel to recommend and provide additional assistance to pupils;
- Works with colleagues, families, and communities to improve professional practice; and
- Attends meetings, participates in professional trainings, and assists in extra-curricular activities and events as addressed by the current collective bargaining agreement.



KNOWLEDGE AND SKILLS:

- Is articulate in communicating with students, colleagues, and parents;
- Demonstrates knowledge of curriculum, and various instructional methodologies for learning; and
- Assesses the needs of abilities of students, and effectively applies proven teaching procedures to accomplish educational goals.

ESSENTIAL PHYSICAL CHARACTERISTICS:

With or without the use of aids has:

- Physical, mental, and emotional stamina to perform the responsibilities of the position;
- Mental acuity to collect and interpret data, draw conclusions, and make decisions;
- Manual dexterity to write legibly, use the telephone, computer, calculator;
- Speaking ability to be heard in normal conversational distances, on the phone, and when addressing groups;
- Physical mobility sufficient to move about the work environment and provide supervision to students on hard flooring, slopes, stairs, ramps, and to respond to emergency situations;
- Physical stamina sufficient to sustain light physical labor for up to 7 hours, sit and/or walk for prolonged periods of time;
- Vision sufficient to read handwritten and printed materials, office equipment, and computer screens; and
- Hearing sufficient to hear a student's voice in normal range and to hold telephone conversations.

EMPLOYMENT STANDARDS:

Qualifications: The minimum requirements are a bachelor's degree and a valid California Teaching Credential authorizing service in the assigned segment, subject matter competency, and CLAD authorization.

SUPERVISOR:

Is supervised by the site administrator or assigned district administrator.